



SPACE ONLY BOOTH

Only for EXHIBITORS who hired a booth with SPACE ONLY.

Space Only is an area marked on the event floor. The EXHIBITOR will be in charge of building the stand. We ask that the EXHIBITOR contract a company specializing in building stands. The contractor must be authorized by CREA (Conselho Regional de Engenharia e Agronomia / Brazilian Council of Engineering and Agronomy) or CAU (Conselho de Arquitetura e Urbanismo / Brazilian Council of Architecture and Urbanism).

The construction and/or installation of any element can only start after the approval of the project by the ORGANIZATION. **The EXHIBITOR must submit the project of the stand for approval by FEB/28/2023.**

NECESSARY DOCUMENTATION

Besides the project, each Free Space stand must have the following documentations:

- **Technician Responsible for the project:** RRT of building project or temporary installations type "SIMPLE" and not "MINIMAL" according to instructions by CAU. Resolution CAU/BR n 21, art. 3, item 1.1.4 (for this project activity, the RRT must be presented because it's a private practice of architects).
- **Technician Responsible for execution:** RRT or ART of building execution or temporary installation. Resolution CAU/BR n 21, art 3, item 2.1.3 (for this execution of installation activity, the RRT or ART can be presented).

Important: Stands installed with any type of structure, including Box Truss, must present RRT or ART.





5A – ASSEMBLER CREDENTIALS

The EXHIBITOR that chooses Space Only Booth (without Basic Assembly) must inform the name of the assembler responsible for installing the stand.

The company identified below will execute the installation of our stand:

COMPANY NAME:

COMPANY CNPJ:

NAME OF THE TECHNICIAN RESPONSIBLE:

CREA REGISTRATION NUMBER:

ADDRESS:

CEP: **CITY:** **STATE:**

AREA CODE: **PHONE:**

E-MAIL:

IMPORTANT OBSERVATIONS:

- The maximum height of any exhibition piece or decoration element must be 3.5m from the warehouse floor.
- Stands with neighbors: any wall or decoration piece that surpasses 2.2m height (height of the partition wall on the basic installation stands) from the warehouse floor must have the side facing the neighbor painted in white.
- If installing pieces that exceed the maximum height, permission must be requested.
- Stands with elevated floors must have access ramps for people with special needs according to ABNT NBR 9050 standard.
- Loading heavy exhibits (1.3 ton/m² or heavier) are generally not allowed. However, heavy exhibits may be brought in with a prior approval from the Exhibition Secretariat with necessary measures such as weight dispersion.

/ /

RESPONSIBLE NAME





20th IALA Conference 2023

Rio de Janeiro - Brazil
www.iala-brazil2023.rio.br



FORM

5

DEVICE CONSTRUCTION APPLICATION FOR SPACE ONLY BOOTH

DEADLINE: FEB/28/2023

5B - CLEANING FEE

The EXHIBITOR and the ASSEMBLER of the stand must pay the Cleaning Fee on the start day of the stand installation: R\$ 12.00/m².

CLEANING FEE CALCULATION:

STAND OF	m ²	x € 5 / m ² =	TOTAL: €	0.00
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Obs.: The start of the installation will only be authorized after payment of the Cleaning Fee.

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RESPONSIBLE NAME

